

NoodleTools

<http://www.noodletools.com>

1st Time Logging In

1. Click on **Current Users: Sign In** (top right-hand corner)
2. Click **Create a Personal ID** button (middle of the page)
3. Choose **A folder linked to my library's or school's subscription.**
4. Click **Register**
5. School/Library Username = **holtpub**
6. School/Library Password = **rams**
7. Fill in the required information
8. You only have to do this once. Now you can log in with your personal username & password. This works on your home computer too.

Using NoodleTools

1. Click on Create a New Project

2. Choose
 - a. **MLA Starter** - if using books and general web sites
 - b. **MLA Advanced** – if using databases that require passwords (ebooks, Opposing Viewpoints, SIRS Researcher, mel.org)
3. Title your assignment in the **Description** box
4. Click **Create Project**

Dashboard

Dashboard box – for sharing with your teacher

Components box

Bibliography – click to add your sources

Notecards – type your note cards online

Paper – type your paper in GoogleDocs

To Do box – type in your due dates

Citing a Print Source (book, magazine, journal, or newspaper)

1. **Citing a:** from the drop down menu, choose the type of source you found (e.g. Book, Magazine, etc.)
2. Click **Create Citation**
3. Click on **Print** & click **Next**
4. Start putting in the information about the source you found.
5. Click on **Generate Citation**. You will go to a page where you can delete or edit the source information. Notice that you can also see what the format for the parenthetical reference for that source should look like.

Citing a Web Page (found through a search engine like Google or Yahoo)

1. Where it says I am citing a(n), choose the type of source you found (e.g., Website)
2. Click **Create Citation**
3. Choose what type of web site it is & click on **Next** (typically it's a general page)
4. Start putting in the information about the source you found.
5. Click on **Generate Citation**. You will go to a page where you can delete or edit the source information. Notice that you can also see what the format for the parenthetical reference for that source should look like.

Citing an Online Source – Subscription Database

(eBooks, SIRS Researcher, Opposing Viewpoints, any database in Mel.org, any database from REMC)

1. Where it says I am citing a(n), choose **Website**
2. Click **Go**
3. Click on **Print source available on the Web** & click **Next**
4. Choose the type of periodical
5. Click **Next**
6. Click **Next**
7. Click on **Subscription Database** & click **Next**
8. Type in the name of the database (SIRS Researcher, InfoTrak, Opposing Viewpoints, etc.)
9. Choose the vendor (ask Mrs. Asch if you are unsure)
10. Click on **Next**
11. Start putting in the information about the source you found.
12. Click on **Generate Citation**. You will go to a page where you can delete or edit the source information. Notice that you can also see what the format for the parenthetical reference for that source should look like.

Adding More Sources

1. After you finish each source, continue adding other sources in the same manner - go to the top of the page, use the drop down menu by **Cite a:**
2. Because you have a personal folder, you can logoff and come back later to add new sources.

Printing Your Works Cited Page

1. Once you have finished putting in all the sources, click on **Print/Export**.
2. Choose **Export to Word**
3. At the top of the page, under your web tabs, click on the **yellow, security band**, and then click **Download File...**
3. Proof read and Print